

## **Our Lady of Lourdes Music Service**

### **Information for Parents**

We are pleased to welcome your child to the Our Lady of Lourdes Music Service.

This information sheet is to provide you with details of how the service works and how payment for lessons is taken.

Payment is made via your child's school payment system which will be the same system you use for dinner money and school trips etc. The music service provides 36 lessons over the school year but payment is split into three, one payment to be made each term. This is therefore equivalent to paying for 12 lessons per term.

As you will be aware, the Lent Term is often quite a short term meaning that 12 lessons are often not possible. However, as the Advent and Pentecost Terms are longer, the 36 lessons will be delivered over the school year.

If a music teacher is absent and a lesson is missed, this will be made up within the school year so that your child still receives the full complement of lessons. If your child misses a lesson due to absence, unfortunately we are unable to guarantee making up these lessons. If your child has a school trip or an exam and lets the music teacher know of this in advance, the teacher will do their best to rearrange the lesson to accommodate this but this can not be guaranteed.

Payment requests for music lessons are sent out during the first two weeks of each school term. Deadlines for payments will be two weeks before the half term. Please make sure that payment is made by these dates which will be clear on the school system.

Payment reminders are sent out but after two reminders, if payment is still not received, unfortunately lessons will stop as the service runs a waiting list. You will receive an email to let you know. However, payment will still be required for those lesson already received.

We realise that with the current cost of living crisis that sometimes making payments can be difficult. If this is the case, please contact your school to let them know if your payment is going to be delayed and when you are able to make payment. It is also possible to set up a monthly payment system, but again, payments must be made by the set deadlines in this case.

Should you have any queries regarding music lessons, please make contact with the relevant person/people as shown below.

Any music lesson query – your child's music teacher (if you do not know their email address please contact the Music Service)

Payment system – your child's school

Any other query – The Music Service ([a.ellis@lolmusic.co.uk](mailto:a.ellis@lolmusic.co.uk))